

## **Council Meeting 23rd October**

## **IT and Communications Report**

## **Duncan Forbes**

I have produced with Kelly Dunkley's help banners for the Race Night and World Polio Day. I am currently working on one for the Poppy appeal.

Plus, we had printed 100 tickets for the race night.

## <u>Costs</u>

2 Banners 35.99 each	71.98
100 tickets	<u>27.60</u>
	99.58
Plus, Poppy appeal currently in progress	<u>35.99</u>
	135.56

I am conscious Council approved £150. I have subsequently spoken to Tony, and we would like the Council to approve. Where a pull up and other such things as tickets and flyers is produced for a specific event the promotional cost for the event is taken from its proceeds such as the Race Night. Where it can be used a number of times such as the Poppy Appeal banner it would be paid for from the agreed budget.



